



## **PROFIT MANAGER**

### **Accounts Receivable/Accounts Payable**

#### **A/R—Unpaid Invoice Inquiry**

Instantly display all customer invoices along with partial payments or credits and the number of days since the last transaction—making it easy to answer customer questions. Find customer records without knowing the account number—search by partial descriptions.

#### **A/R—Automatic Cash Application**

Post cash invoice by invoice or to the oldest invoices automatically. Unpaid invoices display during cash receipt entry, eliminating time-consuming look ups.

#### **A/R—Cash Receipts Forecast**

The Expected Cash Flow Report places each unpaid invoice in weekly “expected receipt” columns, based on the customer’s average payment days.

#### **A/R—Customer Defined Aging**

Produce detailed or summary aging reports by customer or salesperson (permitting collection follow up) with the ability to override the length of each aging column. Choose to age invoices by invoice date or due date. For collections follow up, request only those customers with one or more invoices overdue by a specified number of days (eliminates timeconsuming review of unnecessary detail).

#### **A/R—Selective Service Charges**

Automatic, yet selective via the customer file, service charges are an optional feature. Service charge rates, minimums, and calculation methods are selectable.

#### **A/R—Flexible Statement Options**

Print statements on-demand, or print for selected customers that meet minimum balance and minimum days overdue criteria.

#### **A/R—Customer Mailing Labels**

Select and sort mailing labels in a variety of ways—permits targeted marketing efforts to selected customers.

#### **A/P—Multiple Period Accounting**

Record invoices against multiple fiscal months simultaneously. Profit Manager provides the ability to post to a prior month without delaying current month entries.

#### **A/P—Flexible Payment Selection**

Select invoices for payment by date range, by vendor, or by invoice—permits precise cash planning.

#### **A/P—Recurring Payables**

Enter recurring payables such as rent, leases, etc., and Profit Manager will automatically generate the payable each month, with a predefined stop date.

#### **A/P—Cash Requirements Reporting**

Report current and future cash needs anytime, including a summary of biweekly commitments for the next two months.

#### **A/P—Vendor Analysis Report**

This report provides both purchase history and payment history on one concise report—a useful negotiating tool.

#### **A/P—Flexible Expense Distributions**

You may distribute each invoice amount among 99 different General Ledger accounts.

#### **A/P—Multiple Vendor Addresses**

Profit Manager stores separate addresses for each vendor to provide automatic purchase from and pay to addresses.

#### **A/R and A/P—Module Interface**

Integrates with other Profit Manager (General Ledger, Inventory Control, Purchasing, and Extended Work Order (Job Costing)) in a way that eliminates duplicate entries.